

## Instructions on Submitting a Request to Block Adverse Information for Victims of Human Trafficking

At **Diligent Data Services** we recognize the challenges faced by survivors of human trafficking and are committed to supporting them in securing a fresh start. If you need to request the removal of adverse items from your Diligent Data Services consumer report that resulted from trafficking, please follow the steps below.

### **How to Submit Your Request**

To begin the process, please provide the following:

#### **1. Proof of Identity**

To verify your identity, we require appropriate documentation, which may include:

- Full name (First, Middle, Last)
- Any previously used names
- Current and/or recent full address (including street number, apartment number, city, state, and zip code)
- Social Security Number
- Date of Birth
- Additional proof of identity, if necessary (e.g., a government-issued ID, utility bill, or other verifiable documents)

#### **2. Documentation Confirming Victim Status**

To process your request, we need verification that you have been identified as a victim of trafficking. This determination can be made by:

- A Federal, State, or Tribal government agency
- A court of law (including certain court filings)
- A recognized human trafficking task force, non-governmental organization, or victim service provider authorized by a government entity
- A self-attestation signed or certified by one of the above entities

#### **3. Identifying Adverse Information to be Blocked**

Please identify in the information that you are requesting to block.

#### **Services Provided**

- Background Checks
- Continuous Monitoring
- B2B Lead Gen
- Public Record Research
- Exit & Stay Interviews
- FOIL Requests

## 5. Contact Information

Please provide a mailing address and/or email address that Diligent Data should use to communicate with you in writing about your request.

### How to Reach Us

To submit your request, send the required documents to the following address:

Diligent Data Services, LLC  
430 Franklin Street, 2nd Floor  
Suite 2302  
Schenectady, NY 12305-2018

*If a designated representative, like your attorney or a victim assistance advocate, is preparing your statement or submitting your request on your behalf, they must also include proof of their identity and documentation that you have authorized them to act for you, such as a valid power of attorney.*

If you have any questions, feel free to contact us at 518 399 3069.

For more information on the Human Trafficking Regulation, visit: [CFPB Fast Facts on Human Trafficking](#).

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